

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
NOVEMBER 2, 2023

212

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 2<sup>nd</sup> of November, 2023 in the Catherine D. Milligan Community Room at Fairfield High School.

The meeting was called to order by the President at 6:30 p.m.

ROLL CALL – Present: Mr. Begley, Mr. Clark, Mrs. Gundrum & Mrs. Shorter  
Absent: Mrs. Berding-Miller

Also present: Mr. Smith, Mrs. Lane, Mrs. Hauer, Dr. Rice, Mrs. Aug, Mr. Perry & Mr. Clemmons  
Absent: None

PLEDGE OF ALLEGIANCE – Jerrilynn Gundrum

PRESENTATIONS/RESOLUTIONS

A. City of Fairfield Tax Incentive Guidelines – Nathaniel Kaelin, Economic Development Manager

Mr. Smith introduced Nathaniel Kaelin, Economic Development Manager and Greg Kathman, Development Services Director from City of Fairfield.

Mr. Kaelin stated they have a good partnership with the school district. He spoke about Community Reinvestment Areas, which are divided into three districts – City of Fairfield CRA, Gilmore Road CRA and Town Center CRA. Mr. Kaelin gave an overview of the existing tax incentive guidelines. He mentioned the next steps were to introduce to the Fairfield City Council on November 13, get approval by Board of Education Resolution on November 16 and approval by the Fairfield City Council on December 4.

B. State Report Card Update – Mandy Aug

Mrs. Aug introduced the team she had with her – Georgine Bowman, Dan Jacobs and Katie Pospisil.

Mrs. Aug and her team discussed the following topics:

- Report Card and Quality Profile
- What do Ohio School Report Cards measure?
- What do the star ratings mean?
- GMC Schools/comparison
- Butler County School/comparison
- ODE Similar districts/comparison
- New overall ratings for 2022-23 school year/meeting state expectations
- Overall rating by school/all buildings met expectations
- Progress
- Early Literacy Component
- Gap Closing
- Graduation

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

23-92

EXTRACURRICULAR RESIGNATION/UNPAID LEAVE OF ABSENCE/EMPLOYMENT – Mrs. Hauer

MOTION – Moved by Mr. Clark to approve the following:

A. Personnel – Professional

1. Extracurricular Resignation

- a. Trisha Lutterbie, High School Technical Director, Electronic 50% (effective 2023-2024 school year; for personal reasons)

2. Unpaid Leave of Absence

- a. Jessica Graf, North, 2nd grade (effective November 3, 2023 through December 12, 2023; for childrearing purposes)

3. Employment

- a. Extracurriculars 2023-2024

**Senior High**

Robert Bowen, Bowling, Head Coach  
Maiya Caldwell, Musical Choreography Director  
Deion Curtis, Winter Guard Assistant Instructor  
Sam Devlin, Technical Director, Stage  
Michael Grimmett, Chess Team Coach  
Faith Koehne, Lacrosse, Girls JV Coach  
Trisha Lutterbie, Drama Director Associate  
Kelly Massie, Vocal Director High School Musical  
Shelby Murray, Marching Band Assistant Director  
Mindy Reed, Drama Director, Assistant  
Jeff Sims, Athletic Director, Assistant

**Middle – Middle Creekside and Middle Crossroads Combined**

Josh Bowen, Basketball, Boys 7th/8th Grade  
Ryan Forbush, Athletic Director, Assistant

**Middle – Crossroads Middle**

Scott Halsey, Basketball, Girls 7th/8th Grade

- b. Substitute Teacher

Debbie Hawkins

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
NOVEMBER 2, 2023

(All recommendations are for the 2023-2024 school year at a rate of \$125 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

23-93

RESIGNATIONS/UNPAID LEAVES OF ABSENCE/EMPLOYMENT/TERMINATION– Mrs. Hauer

MOTION – Moved by Mrs. Shorter to approve the following:

B. Personnel – Support

1. Resignations

- a. Shantia Allison, Creekside, Educational Assistant  
(effective the end of the day November 3, 2023; for personal reasons)
- b. Harka Biswa, Freshman, Educational Assistant  
(effective the end of the day October 20, 2023; for personal reasons)
- c. Christopher Schojan, Freshman, Custodian  
(effective the end of the day October 25, 2023; for personal reasons)

2. Unpaid Leaves of Absence

- a. Mary Dietrich, Crossroads, Educational Assistant  
(effective October 1, 2023, up to 5 years; for disability leave of absence)
- b. Gail Kimball, North, Educational Support Assistant  
(effective October 12, 2023 through October 27, 2023; for personal reasons)
- c. Sandra Schuler, Transportation, Bus Driver  
(effective October 17, 2023 through November 27, 2023; for personal reasons)

3. Employment

- a. Brittany Cobb, Latchkey Assistant, Compass  
(effective October 25, 2023; for a replacement position)
- b. Mauresha Pepper, Transportation, Bus Driver  
(effective October 18, 2023; for a replacement position)
- c. Lisa Miller, Senior High, Custodian

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
NOVEMBER 2, 2023

(effective November 1, 2023; previously temporary custodian; for a replacement position)

- d. Tarra O’Neil, East, Educational Support Assistant  
(effective October 23, 2023; for a replacement position)
4. Termination
- a. Janet Watts, Transportation, Educational Assistant  
(effective November 2, 2023)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

C. Items for Board Discussion

1. Book Study – Board of Education and District Leadership Team

The Board Members and Administrators spoke about the book titled, “Culturize: Every Student. Every Day. Whatever It Takes” by Jimmy Casas. Tonight’s discussion was over chapters one and two.

2. Board of Education Professional Development – Billy Smith

Ms. Morgan from Ohio School Boards Association will be the facilitator for Professional Development.

Mr. Smith gave the following date options for Professional Development - January 8<sup>th</sup>, January 24, January 29, January 30 or February 1.

3. Board Policies – Bill Rice

- a. EBCD – Emergency Closings

This is a revision due to House Bill 33.

- b. EBCD-R – Emergency Closings

This is a revision due to House Bill 33.

- c. IGCF – Home Education

This is a revision due to House Bill 33.

- d. IGCF-R – Home Instruction

This is a revision due to House Bill 33.

- e. IIA – Instructional Materials

This is a revision due to House Bill 33.

- f. IKE - Promotion and Retention of Students

This is a revision due to House Bill 33.

- g. IL – Testing Programs

This is a revised policy.

- h. JHCD – Administering Medications to Students

This is a revised policy.

4. Transportation Memorandum of Understanding – Lance Perry

Mr. Perry stated the district received a request from Fairfield Preparatory Academy for a memorandum of understanding agreement for transportation support if they experience an emergency that requires student ramification.

5. Fairfield Township Tax Increment Financing Tax Exemption Extensions – Nancy Lane and John Clemmons

Mrs. Lane said the District received a notice from Fairfield Township on October 18, 2023 regarding the consideration for a vote of extension of the current thirty-year TIF that has been in place since June, 2001.

23-94

APPROVAL OF BOARD POLICIES/APPROVAL OF DATE OF ORGANIZATIONAL MEETING FOR JANUARY 8, 2024/APPROVAL TO ADVERTISE AND RECEIVE BIDS FOR THE PURCHASE OF ONE OR MORE SCHOOL BUSES/APPROVAL TO AWARD A SECTIONED ROOF RENOVATION AT SOUTH ELEMENTARY AND ROOF REPAIRS AT WEST ELEMENTARY TO GARLAND/DBS, INC.

MOTION – Moved by Mrs. Gundrum to approve the following:

D. Other Items for Board Action

1. Recommend the approval of the following Board Policies:
  - a. EF/EFB – Food Service Management/Free and Reduced Price Food Services
  - b. GCB-1 – Certificated Staff Contracts and Compensation Plans (Teachers and Nonteachers)
  - c. GCE – Part-Time and Substitute Certificated Staff Employment
  - d. GCPD – Suspension and Termination of Certificated Staff Members
  - e. JECBD – Admission of Intradistrict School Enrollment
2. Approval of the date of the Organizational Meeting to be held on Monday,

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
NOVEMBER 2, 2023

217

January 8, 2024, at 6:00 pm in the Catherine D. Milligan Community Room at Fairfield High School and to approve Brian Begley to serve as President Pro-Tem for the beginning of the meeting.

3. Recommend the approval of the following resolution:

WHEREAS the Fairfield City School District Board of Education wishes to advertise and receive bids for the purchase of one or more school buses.

THEREFORE, be it resolved the Fairfield City School District Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing

Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of two (2) school buses. Estimated total cost is two hundred and seventy-nine thousand and six hundred dollars (\$279,600).

4. Recommend approval to award a sectioned roof renovation at South Elementary and roof repairs at West Elementary to Garland/DBS, Inc. 3800 East 91 Street, Cleveland, Ohio 45105, in the amount not to exceed three hundred and thirty-one thousand and nine hundred and forty dollars (\$331,940).
5. Recommend approval to award district wide installation of new camera system consisting of new NVR recorders, cameras, software and programming to Garland/DBS, Inc. 3800 East 91 Street, Cleveland, Ohio 45105, and/or Cincinnati Alarm Systems Inc., 11524 Grooms Road Blue Ash, OH 45242, in the amount not to exceed seven hundred and seventy thousand and three hundred and eighty-one dollars (\$770,381).

SECOND – Seconded by Mr. Clark

ROLL CALL – Ayes: Mr. Begley, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

#### COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter

Mrs. Shorter commented that we now have the Department of Workforce and Education. A judge lifted the injunction. She wants everyone to keep up with The Education Committee which is out of the Senate and is a powerful committee. The Senate Bill 168 had a second hearing and could result in the following changes:

- Own framework for evaluations
- Certificate changes
- Eliminates seniority in non-teaching staff
- Dyslexia waiver from screening

- B. Butler Tech – Brian Begley

Nothing to report.

C. Student Achievement – Jerrilynn Gundrum

Mrs. Gundrum stated Karley Clark attended Game 2 of the World Series as part of the Jennie Finch Empowerment Award that she received earlier in the year.

D. Parks and Recreation – Scott Clark

Mr. Clark pointed out that you have until November 10 to get registered for the Parade of Lights which will be held on November 18. He also said there are trees available to sponsor at the Community Arts Center. He commented that there is a lot happening at Harbin Park and that they have received grant money that will be used for neighborhood parks.

E. Planning Commission – Billy Smith

Mr. Smith said Doug Robertson reported that Benzing Estates requested a one year extension and was approved at the last meeting.

ANNOUNCEMENTS

November 7, 2023 – Inservice Day #3 – No Students

November 11, 2023 – Lindenwald Kiwanis of Hamilton/Fairfield Fall Pancake Breakfast featuring Fairfield Show Choirs, 8:00 AM-12:00 PM, Fairfield Senior High School, 8800 Holden Blvd.

November 16, 2023 – Board Meeting, Regular Session, 6:30 PM, Fairfield Senior High School, Catherine D. Milligan Community Room

November 20, 2023 – Conference Exchange Day – No School

November 21-24, 2023 – Thanksgiving Break – No School

November 27, 2023 – School Resumes after Thanksgiving Break

BOARD MEMBER COMMENTS

Mrs. Gundrum – She said she can't believe it's November already. She reminded everyone of the time change this weekend. She said to have a great weekend!

Mr. Clark – He thanked Mr. Kaelin for the presentation. He also thanked Mrs. Aug and her team for their presentation. In addition, he thanked the teachers for all they do!

Mrs. Shorter – She said she is into the countdown. She thanked Mr. Kaelin and Mrs. Aug and her team for the presentations. She stated it was great information!

Mr. Begley – He thanked Mr. Kaelin and Mr. Kathman for coming. He also said Mrs. Aug and her team gave a great presentation.

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FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
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MOTION – Moved by Mrs. Shorter to adjourn the meeting.

SECOND – Seconded by Mr. Clark

ROLL CALL – Ayes: Mr. Begley, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

The meeting was adjourned at 8:30 p.m. by the President, Mr. Begley.

\_\_\_\_\_ Attest: \_\_\_\_\_  
President Treasurer